

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: James Burmeister, Chairman; Delbert Hull, Vice-Chairman; Roger Schmitz; and Marsha J. Carter, Clerk.

It was moved by Hull, seconded by Schmitz, to approve the agenda. AYES: Burmeister, Hull, Schmitz NAYES: None

It was moved by Schmitz, seconded by Hull, to approve the minutes of November 15, 2011, as presented. AYES: Burmeister, Hull, Schmitz NAYES: None

It was moved by Hull, seconded by Schmitz, to approve the Claims of November 30, 2011, and place the listing on file in the Auditor's Office. AYES: Burmeister, Hull, Schmitz NAYES: None

Bob Seivert, EMA Coordinator; Jason Wickizer, EMS Coordinator; and representatives from Westphalia, Harlan, Earling, Shelby and Irwin Fire Departments appeared before the Board to discuss the future funding of the Tri-County HazMat Team of Crawford, Harrison, and Shelby Counties. The Board had met with the other two Boards of Supervisors on November 15 regarding this issue. The Team was originally funded by Homeland Security Grants plus \$5,000 from each County. Those grants are no longer available so the Team is requesting \$8,000 annually from each County to cover expenses and equipment replacement. All fire department representatives spoke in support of the Team. Chairman Burmeister questioned the necessity of the Team and requested that SWIPCO be contacted about possible grants. He also stated that the County should contract with Council Bluffs rather than fund the Tri-County Team. Supervisor Hull stated he would rather see the funding be on a per-capita basis rather than each County paying an equal share. He also requested a history of the costs and their future business plan. After much discussion, the funding request was rescheduled for the next Board meeting on December 20 when all requested information will be presented. Harrison County has already approved the \$8,000 funding request.

Bob Broomfield, DevelopSource, appeared before the Board to request funding for DevelopSource. It was moved by Schmitz, seconded by Hull, to fund DevelopSource in the amount of \$25,000 per year for FY2013 and FY2014. AYES: Burmeister, Hull, Schmitz NAYES: None

Jennifer Muff, Public Health, appeared before the Board to request an increase in their annual funding from \$57,500 to \$75,000 for FY2013. It was moved by Hull, seconded by Schmitz, to set their FY2013 funding at the FY2012 rate of \$57,500. AYES: Burmeister, Hull, Schmitz NAYES: None

Matt Van Baale and Greg Bleeker of Kirkman Farms, who operate the dairy located in Douglas Township, informed the Board of their plan to request a permit for four - 500' x 50' units to house dairy calves from birth to 400 lbs. The plan is only to build two units for now. Once the calves reach 400 lbs, they will be sent to feedlots in northwest Iowa for finishing and then back to the dairy. They plan to have 4-7 new employees.

It was moved by Schmitz, seconded by Hull, to approve the following resolution:

RESOLUTION NO. 2011-28
RESOLUTION RESTRICTING ACCESS AND DISTRIBUTION
OF ELECTRONIC DOCUMENTS HELD BY THE
SHELBY COUNTY RECORDER

WHEREAS the Iowa Legislature adopted Senate File 465 relating to identity theft protections by making changes to the duties of county recorders,

WHEREAS the redaction of the restricted information required by the legislation has not been completed in Shelby County, and

WHEREAS the Shelby County Recorder desires to limit the county's liability for unauthorized distribution of documents until said redaction process is completed,

NOW, THEREFORE, BE IT RESOLVED that pursuant to Iowa Code Section 331.606A subsection 3, as amended by Senate File 465, all employees of Shelby County who have access to the electronic documents held within the Shelby County Recorder's Office shall not print, download, transfer, or otherwise disseminate said electronic documents, with the following exception: all viewing and printing of said electronic documents by county employees shall be exclusively for official county business-related purposes; printed documents shall be used only for internal county purposes and shall not be disseminated in any form to non-county personnel without the express permission (on a per document basis) of the Shelby County Recorder or her designee. This policy shall remain in effect until the redaction of the electronic documents has been completed.

Passed and approved this 6th day of December, 2011.

AYES: Burmeister, Hull, Schmitz NAYES: None

A discussion was held on ISAC's 2011 Wellness Incentive Program. Following is an excerpt from the February 1, 2011 Minutes:

"Iowa State Association of Counties (ISAC) is the County's health insurance provider. Burmeister presented information from ISAC describing their 2011 Wellness Incentive Program, which will reward every employee a \$250 gift card for receiving a physical from their health care provider prior to December 31, 2011. If 90% of those employees covered receive their physicals and complete the health survey, the County will receive a 5% premium discount. To encourage employees to complete this program, it was moved by Schmitz, seconded by Hull, to allow employees covered by the County's health insurance to take time off from work to receive an annual physical from their health care provider as covered under ISAC's 2011 Wellness Incentive Program without subtracting that time from their bank of paid time off. AYES: Burmeister, Hull, Schmitz NAYES: None"

As the deadline approaches, the Board was disappointed to receive the report from ISAC showing that only 58% of the employees have completed the process as of November 30. The estimated cost for this program is \$17,750 for the "free" physicals, \$17,750 for the gift cards, plus the 5% premium discount that will be awarded to the County, a savings of approximately \$45,000, if we meet the 90% requirement for a total cost to WellMark Blue Cross/Blue Shield of approximately \$80,500. When told that several of the employees were refusing to get their physicals, Supervisor Schmitz suggested that any employee who did not complete the requirements of the program should be taken off the County Health Insurance Plan. The Board will receive updated numbers from ISAC through the end of December.

It was moved by Hull, seconded by Schmitz, to authorize the Chairman to sign the Lease between Shelby County and the Fourth Judicial District of Iowa Department of Corrections in the amount of \$150.00 per month for office space for the adult probation officer in the basement of the Courthouse, effective November 1, 2011. AYES: Burmeister, Hull, Schmitz NAYES: None

It was moved by Hull, seconded by Schmitz, to authorize the Chairman to sign the Polling Place Accessibility Program Grant Agreement with the Iowa Secretary of State to reimburse the County for 25%, or \$428.50, of the total purchase price of \$1,714.00 for two Handicap Accessible Voting Booths to be used for Absentee voters. AYES: Burmeister, Hull, Schmitz NAYES: None

Now being the time for the auction for the cash rent of the Landfill ground for the 2012 crop year, the Chairman opened the bidding at \$280/acre for the 108 acres, with bids increased by \$10 increments. There were several bidders with the final bid at \$355/acre

by Neil Schmitz. This information will be passed on the Shelby County Solid Waste Agency Board for final approval.

Jerry Holloway, Assistant County Engineer, was available to update the Board on activities of the county road crews and the status of current maintenance and construction projects.

It was moved by Schmitz, seconded by Hull, to approve the low bid of Graves Construction for Project BRS-CO83(48)–6-83 in the amount of \$1,066,699.09 and authorize the Chair to sign all necessary documents. AYES: Burmeister, Hull, Schmitz
NAYES: None

A discussion was held on setting the date for the fuel letting for 2012. It was the consensus of the Board to discuss this again in January.

There being no further business appearing, the Chairman declared the meeting adjourned at 11:21 a.m.

James Burmeister, Chairman

ATTEST: _____
Marsha J. Carter
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.