

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in special session at 9:00 a.m. with the following members present: Charles Parkhurst, Chairman; Darin Haake, Vice-Chairperson; and Supervisor Steve Kenkel and Mark Maxwell, Clerk.

This meeting is to be attended, recorded and broadcast via <https://zoom.us/j/397988063>. The meeting is made available to the public with the live broadcast of this meeting.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Kenkel and seconded by Haake to approve the agenda with no additions. AYES: Unanimous NAYES: None

A motion was made by Kenkel with a second by Haake, to approve the minutes of the April 7th regular meeting. AYES: Unanimous NAYES: None

The Supervisors then considered allowing a union contract concerning the Shelby County dispatchers, the prospect of being understaffed being a possibility, negotiations will be allowed by the Supervisors, effectively amending the collective bargaining agreement allowing compensation time if authorized, to the Dispatchers.

Kenkel made a motion to allow the amendment of the contract with the Shelby County Dispatchers, Haake seconded the motion. A vote was held with all three supervisors voting in favor of the motion.

Marcus Gross, Shelby County attorney then explained the need for amending the recently passed infectious disease action plan which reads as follows:

FIRST AMENDMENT TO SHELBY COUNTY, IOWA. INFECTIOUS DISEASE ACTION PLAN  
COVID-19 PANDEMIC

At the end of the section entitled: "EMERGENCY RESPONDERS" the following is added:

Depending on the circumstances and staffing needs, the County may, in its discretion, grant paid leave to health care providers and emergency responders for the following COVID-19 reasons:

1. The employee is subject to a federal, state, or local quarantine or isolation order related to COVID-19.
2. The employee has been advised by a healthcare provider to self-quarantine due to concerns related to COVID-19.
3. The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
4. The employee is caring for an individual who is subject to (1) a federal, state, or local quarantine or isolation order related to COVID-19; or (2) advice by a healthcare provider to self-quarantine due to concerns related to COVID-19.

Employees meeting one of these criteria shall report their desire to take this leave to their Department Head/Elected Official/Governing Board and the County Auditor. At this time employees shall not be required to provide an FMLA certification for this leave but shall be required to provide proof of the need for such leave, which may include through a quarantine or isolation order, or a note from their healthcare provider. Employees may be required to provide a healthcare provider certification at a later date. If leave for one of the above reasons is approved, employees will be entitled to the following paid leave which shall not be deducted from the employee's accrued leave banks:

- For full-time employees who regularly work forty (40) hours or more per week, 80 hours.
- For employees who regularly work less than forty (40) hours per week, a number of hours equal to the number of hours that such employee works on average, over a two-week period. If employees exhaust this two weeks of pay and cannot return to work, the employee may be paid through the use of any of their accrued leave banks. If an employee does not have any paid leave available, the County will advance up to 80 hours of sick leave pursuant to Resolution 2020-15.

Darin Haake made a motion to approve the amendment to the action plan. Steve Kenkel seconded the motion. Charles Parkhurst, Kenkel and Haake all voted in favor of the motion.

Mark Maxwell, Shelby County Auditor, then brought forth to the Supervisors the agreement between the Auditor's office and the Iowa Community Kitchen. The Auditor acting as fiscal agent will submit receipts and receive remittance by the granting authority. Once the grant funds are received the

Auditor's office will then reimburse the Iowa Community Kitchen for the money they have spent in fulfilling their requirements set by the grant terms.

Kenkel made a motion of agreement for the Auditor's office to sign the fiscal agent agreement with the Iowa Community Kitchen. Haake seconded the motion. A vote was counted with all three supervisors voting to approve signing the contract.

There being no further business, the meeting adjourned at 9:17 A.M.

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Charles Parkhurst, Chairman

ATTEST:

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Mark L. Maxwell  
Clerk to the Board of Supervisors