

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said Board in regular session at 9:00 a.m. in the Shelby County Courthouse with the following members present: Darin Haake, Chairperson; Steve Kenkel, Vice-Chairperson; and Supervisor Charles Parkhurst and Mark Maxwell, Clerk.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Parkhurst and seconded by Kenkel to approve the agenda with no additions. AYES: Unanimous NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve the claims of July 20, 2021 as listed in the claims register. AYES: Unanimous NAYES: None

The Supervisors then approved the minutes of the July 6<sup>th</sup>, Board of Supervisors meetings after a motion by Parkhurst and a second by Kenkel.

The Recorders quarterly report was then approved after a motion by Kenkel and a second by Parkhurst. Motion passed.

Lonnie Maguire, Shelby County Community Services Director then presented her quarterly report that included notification of the new legislation for her departments funding coming from State generated taxes versus local property taxes. New requirements from the legislation will have to be dealt with as they present themselves.

Carolyn Blum, Shelby County Treasurer, was present and gave her semi-annual report to the Supervisors for their approval. Parkhurst made a motion to approve the report and Kenkel seconded the motion. Motion passed. The quarterly Treasurers office report was also presented, new hires and certification of employees were noted as well as the titling by her department will include vehicles from other counties starting January 1<sup>st</sup>, 2022.

Todd Valline, Chamber Director gave a brief report stating the upcoming events highlighted in his presentation.

Brandon Burmeister, Shelby County Secondary Roads, informed the Supervisors of his department's activities; grading is being done as rainfall allows and general summer upkeep of the roads is taking place.

The Supervisors then approved the American Rescue Plan Act, county application and grant guidelines for Shelby County. Any applicants are being asked to research their qualifications and contact the auditors office with any questions about qualifications. The general guidelines for spending are restricted to certain uses. Parkhurst made a motion to approve the intended process, Kenkel seconded the motion. Motion passed.

A recent Help America Vote Act Cyber Security grant application needs Supervisor approval. The amount of \$10,000.00 will be awarded to each county approving this grant and funds are to be used for election security. Secure, Fireproof storage of election equipment is the intended purpose. Parkhurst made a motion to allow the Chairperson to sign the document, Kenkel seconded the motion. Motion Passed.

Election Reform and the Auditors office was then discussed and presented to the Supervisors. Mark Maxwell, Election Commissioner for Shelby County described that any judged technical violations are punished by the Secretary of States Office by a minimum of \$1,025.00 to \$10,0025.00 if a challenge is issued to any judged technical infraction, the auditor will be dismissed from office for a period of two years. The county insurance provider notified Shelby County that at the present there is no coverage for this type of event.

The County Insurance provider has also given Shelby County notice that cyber coverage for malicious attacks will require more documentation and more procedures implemented. Shelby County does not have an IT person, the burden placed on small counties for producing these requirements is huge.

The Shelby County Extension Council has had funds returned from the Extension Iowa code dictates that unspent Extension Dollars be returned to the County that collected the taxes. Auditor Maxwell said that he has talked to two other Counties and that the Extension Councils wrote letters to those Board of Supervisors detailing how the dollars would be spent if the dollars were returned to the Extension Council, the expenditures would be justified if the funds were returned.

The sewer project is nearing completion in the women's restroom and will continue to the men's bathroom in the courthouse, ARPA funds will be available for the sewer portions of the projects. The main courthouse sewer system was installed in 1914, many cracked cast iron pipes have been discovered.

**NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.**

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Darin Haake, Chairperson

ATTEST:

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Mark L. Maxwell  
Clerk to the Board of Supervisors