May 17th, 2022

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Harlan City Hall Council Chambers with the following members present: Steve Kenkel, Chairperson; and Supervisor Charles Parkhurst, Supervisor Darin Haake and Mark Maxwell, Clerk.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Parkhurst and seconded by Haake to approve the agenda with no additions. AYES: Unanimous NAYES: None

A motion was made by Parkhurst with a second by Haake, to approve the minutes of May 3rd. AYES: Unanimous NAYES: None

A motion was made by Haake and a seconded by Parkhurst to approve the latest claims submitted for payment. Motion passed.

The Chairman then recessed the meeting and called to order the Public Hearing for the 2022 Budget Amendment. Auditor Maxwell advised that no public comment had been heard in his office. It was then asked if there was any public comment. After hearing that no comments had been made concerning the proposed amendment a motion was made by Haake and a second by Parkhurst to approve the proposed amendment. Kenkel, Parkhurst and Haake all voted in favor of approving the budget amendment for fiscal year 2022 contained in Resolution Number 2022-29 as follows.

RESOLUTION NO. 2022-29 ENTRY RECORD OF THE HEARING AND DETERMINATION OF THE AMENDMENT TO THE COUNTY BUDGET FOR FISCAL YEAR 2022.

BE IT REMEMBERED on this 17th day of May 2022, the Board of Supervisors met in scheduled session for the filing and considering of an amendment to the Shelby County Budget for Fiscal Year 2022. THEREUPON, the Board investigated and found that the notice of the time and place of hearing had, according to law, and as directed by the Board, been published and that the affidavit of publication is on file with the County Auditor. THEREUPON, on said day, the hearing was taken up and considered. There were no written or oral comments. THEREFORE, BE IT RESOLVED, that the Shelby County Budget Service Areas be amended as follows:

**RESOLUTION 2022-29 ENTRY RECORD OF THE FILING AND CONSIDERATION OF THE COUNTY BUDGET AMENDMENT FOR FISCAL YEAR 2022**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**  SHELBY COUNTY  Fiscal Year July 1, 2021 - June 30, 2022 | | | | | | |
| The SHELBY COUNTY will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2022 | | | | | | |
| **Meeting Date/Time:** 5/17/2022 09:00 AM | **Contact:** Mark Maxwell | | | **Phone:** (712) 755-3831 | | |
| **Meeting Location:** Shelby County Courthouse 612 Court Street  Supervisors Room | | | | | | |
| There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. | | | | | | |
| **REVENUES & OTHER FINANCING SOURCES** | |  | **Total Budget as Certified**  **or Last Amended** | | **Current Amendment** | **Total Budget After Current Amendment** |
| Taxes Levied on Property | | 1 | 6,928,376 | | 0 | 6,928,376 |
| Less: Uncollected Delinquent Taxes - Levy Year | | 2 | 0 | | 0 | 0 |
| Less: Credits to Taxpayers | | 3 | 298,800 | | 0 | 298,800 |
| **Net Current Property Tax** | | 4 | 6,629,576 | | 0 | 6,629,576 |
| Delinquent Property Tax Revenue | | 5 | 200 | | 0 | 200 |
| Penalties, Interest & Costs on Taxes | | 6 | 25,000 | | 0 | 25,000 |
| Other County Taxes/TIF Tax Revenues | | 7 | 736,197 | | 18,000 | 754,197 |
| Intergovernmental | | 8 | 4,407,116 | | 1,200,000 | 5,607,116 |
| Licenses & Permits | | 9 | 24,700 | | 0 | 24,700 |
| Charges for Service | | 10 | 319,507 | | 60,000 | 379,507 |
| Use of Money & Property | | 11 | 212,000 | | 17,000 | 229,000 |
| Miscellaneous | | 12 | 280,339 | | 2,137,270 | 2,417,609 |
| Subtotal Revenue | | 13 | 12,634,635 | | 3,432,270 | 16,066,905 |
| Other Financing Sources: | |  |  | |  |  |
| General Long-Term Debt Proceeds | | 14 | 0 | | 0 | 0 |
| Operating Transfers In | | 15 | 4,000,857 | | 720,000 | 4,720,857 |
| Proceeds of Fixed Asset Sales | | 16 | 0 | | 0 | 0 |
| Total Revenues & Other Sources | | 17 | 16,635,492 | | 4,152,270 | 20,787,762 |
| **EXPENDITURES & OTHER FINANCING USES** | |  |  | |  |  |
| Operating: | |  |  | |  |  |
| Public Safety and Legal Services | | 18 | 2,862,472 | | 110,000 | 2,972,472 |
| Physical Health and Social Services | | 19 | 623,785 | | 274,000 | 897,785 |
| Mental Health, ID & DD | | 20 | 289,450 | | 0 | 289,450 |
| County Environment & Education | | 21 | 521,122 | | 226,000 | 747,122 |
| Roads & Transportation | | 22 | 6,341,726 | | 400,000 | 6,741,726 |
| Government Services to Residents | | 23 | 442,355 | | 12,000 | 454,355 |
| Administration | | 24 | 1,631,052 | | 232,000 | 1,863,052 |
| Nonprogram Current | | 25 | 12,000 | | 1,800,000 | 1,812,000 |
| Debt Service | | 26 | 112,000 | | 0 | 112,000 |
| Capital Projects | | 27 | 947,900 | | 2,550,000 | 3,497,900 |
| Subtotal Expenditures | | 28 | 13,783,862 | | 5,604,000 | 19,387,862 |
| Other Financing Uses: | |  |  | |  |  |
| Operating Transfers Out | | 29 | 4,000,857 | | 720,000 | 4,720,857 |
| Refunded Debt/Payments to Escrow | | 30 | 0 | | 0 | 0 |
| Total Expenditures & Other Uses | | 31 | 17,784,719 | | 6,324,000 | 24,108,719 |
| **Excess of Revenues & Other Sources over (under) Expenditures & Other Uses** | | 32 | -1,149,227 | | -2,171,730 | -3,320,957 |
| Beginning Fund Balance - July 1, 2021 | | 33 | 3,997,043 | | 0 | 3,997,043 |
| Increase (Decrease) in Reserves (GAAP Budgeting) | | 34 | 0 | | 0 | 0 |
| Fund Balance - Nonspendable | | 35 | 0 | | 0 | 0 |
| Fund Balance - Restricted | | 36 | 0 | | 0 | 0 |
| Fund Balance - Committed | | 37 | 0 | | 0 | 0 |
| Fund Balance - Assigned | | 38 | 0 | | 0 | 0 |
| Fund Balance - Unassigned | | 39 | 2,847,816 | | -2,171,730 | 676,086 |
| Total Ending Fund Balance - June 30, 2022 | | 40 | 2,847,816 | | -2,171,730 | 676,086 |
|  | |  |  | |  |  |
| **Explanation of Changes:** Revenue from bond proceeds and ARPA proceeds and expenditures. Secondary roads spending. | | | | | | |

A vote was counted with Haake, Parkhurst and Kenkel all voting in favor of approving the amendment. No Nays were cast.

Lonnie Maguire, director of Community Services, was on hand to tell of the transition of her department from Shelby County Employees to Pottawattamie County Employees. Local property tax funding has been eliminated and the State of Iowa will now reimburse Pottawattamie County for the Southwest Iowa Mental Health costs. Services have not changed and the employees will keep the same offices in Shelby County, with rent being paid to Shelby County for the occupation. A lease was presented and approved by the Supervisors, minor wording changes were proposed by County Attorney Marcus Gross. The Supervisors then approved the changes and permit the Chairperson to sign the document once the changes are made. The unanimous approval was made after a motion by Parkhurst and a second by Haake.

A department report was given by Carolyn Blum , Shelby County Treasurer, Blum explained the many activities and changes that have been taking place in her office.

The Supervisors then unanimously approved the following yearly Weed Destruction Resolution after a motion by Haake and a second by Parkhurst.

**RESOLUTION NO. 2022-28 WEED DESTRUCTION PROGRAM**

BE IT RESOLVED, that pursuant to the provisions of Chapter 317, Code of Iowa, it is ordered:

That each owner and each person in possession or control of any lands in Shelby County, shall cut, burn or otherwise destroy all noxious weeds thereon, as defined in the chapter, at such time in each year and in such manner as shall prevent such weeds from blooming or coming to maturity, and shall keep said lands free from such growth as shall render the streets or highways adjoining said lands unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed as published in the official newspapers of Shelby County.

That, if owners or persons in possession or control of any lands in Shelby County fail to comply with the foregoing orders, the weed commissioner shall cause this to be done and the expenses of said work including cost of serving notice and other costs, if any, to be assessed against real estate.

THEREUPON, the Board instructed the County Auditor to place said notice in the official newspapers of Shelby County.

The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on May 17th , 2022, the vote thereon being as follows: AYES Parkhurst, Kenkel and Haake. No Nays were cast.

Brandon Burmeister then updated the Board members projects being started, in progress, and completed in the Secondary Roads Department. Burmeister presented a Utility Permit for Aureon Network Services, to be considered and possibly approved. Aureon Network Services has submitted all bonding paperwork as required by Utility Permit.  A Certificate of Insurance will be submitted to the Road Department prior to the start of construction for the project.  The permit has been recommended by the County Engineer for approval.  With no further discussion it was motioned by Haake seconded by Parkhurst to approve this permit with all conditions met by Aureon Network Services.

Resolution 2022-30

AUTHORIZE AUDITOR TO REPAY AN INTERDEPARTMENTAL LOAN

WHEREAS, it is desired to transfer monies from the General Fund, and WHEREAS, said operating transfers are in accordance with Sections 331.432, Code of Iowa, NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Shelby County, Iowa, as follows:

SECTION 1. The Auditor is hereby authorized to transfer funds from the TIF fund to General Basic to satisfy a loan made by Resolution number 2022-30 to cover beginning cash flow. A total of $114,366.18 has been received and apportioned by the Treasurer to the TIF Fund in fiscal year 2022.

SECTION 2. The Auditor is hereby authorized to issue checks in the total amount of $114,366.18 from the TIF fund to General Fund to repay the General fund for loans in past years. The account balance, after repayment to General Basic in section one, as of this date is $82,369. This balance and any future apportionments in fiscal year 2022 may be transferred also.

The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on May 17th, 2022 the vote thereon being as follows: AYES: Haake, Kenkel, Parkhurst NAYES: None.

American Recovery Act funding was then considered. Grant applications discussed at the last Supervisors meeting were then presented to be acted upon by the Shelby County Board of Supervisors.

The following grants and amounts were presented for consideration.

Defiance water tower-Regional backup for water supply--$43,000

Shelby County Trails-Engineering----------------------------$50,000

Shelby County Conservation-Playground Equipment------$20,000

Kountry Kids Care-Child care expansion--------------------$100,000

Harlan Airport-Service improvements------------------------$20,000

Shelby County Golf Water Conservation---------------------$27,500

Petersen Family Wellness-Upgrades--------------------------$52,500

Shelby County Fair-Tourism Improvements-----------------$20,000

Environmental Health Well Plugging-------------------------$15,397

This will exhaust all funds available from Shelby County through the ARPA program. Parkhurst made a motion to present these amount to the various entities. The dollars will be spent in accordance with ARPA spending guidelines. Haake seconded the motion. Haake, Parkhurst and Kenkel all voted in favor of the motion, no nays were cast.

There being no further business the meeting was adjourned.

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Steve Kenkel Chairperson

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Attest: Mark Maxwell, Auditor